

Using a Domain with WizMailer

Step 1: Purchase a domain

To use your own domain, you must first purchase one. You can do this from a domain registrar, or from WizMailer when signing up for your account. If you wish to purchase your domain from us, you must choose Option 2: "I want to get my own domain name" when signing up for your account. There is no way to purchase a domain from us if you already have an account.

Step 2: Set up your domain at us

Some configuration is required in your account so that our servers know they are handling your mail.

Add your domain

Login to your admin account and go to Settings -> Domain Names.

Click the "Add a domain" button.

Type your domain name in the text box.

If you are planning to point your nameservers at WizMailer, check "Host DNS" If you are only planning on pointing your MX record at WizMailer – do not check this.

Click the "Add domain" button.

Please see the "Domain names" for more details on this, including linking your website to your domain.

Add aliases

Once you have added your domain, the next step is to add mail aliases. Mail aliases define the addresses you wish to receive mail at on your domain. For your admin account, you can add aliases by going to Settings -> Fetching Mail -> Mail Aliases. For subaccounts you can add these by clicking on the username in Settings -> Biz & Group Management -> Email Account Management. At the bottom there is an option to add aliases. Enter the alias and select the domain and click "Add Alias." For future accounts, this will be an option when you create them.

Step 3: Point your domain's mail at us

There are two different ways you can do this. You can either host your domain at WizMailer, or you can point your MX record at WizMailer. We recommend changing your MX record as it is generally an easier process.

Option 1: How to change your MX record

This needs to be done where your domain is hosted. If you do not have a website, then this will normally be at the registrar where you purchased your domain. If you do have a website, then they will most

likely be your domain host. Once you have determined this, you need to set your MX record to mx.mailanyone.net. If you are asked for a priority or preference, enter 0. If you have any existing MX records you should remove them at this time.

Option 2: How to change your nameservers

This option is recommended only for advanced users as you will need to migrate any existing DNS records from your old domain host to ours after changing your nameservers. This can interrupt your website hosting if done incorrectly. If you still feel comfortable doing this, you will make this change at your domain registrar. Set your nameservers to be ns.mailanyone.net, ns2.mailanyone.net, ns3.mailanyone.net and ns4.mailanyone.net. Make sure that the option to Host DNS is checked in Settings > Domain Names.

Step 4: Wait for DNS changes to propagate

Unfortunately DNS changes are not usually immediate. It normally takes 24-48 hours for your changes to take effect. However, in some cases it can take even longer. This depends on the TTL value of your previous setting. During this transition period some mail may go to your old server and some may go to your new server. This is normal and will resolve itself quickly. If you continue to experience problems, please contact technical support and someone can review your setup.