

Glossary of Terms

Alias

Aliases define what addresses you wish to receive mail. When you create your account it comes with one alias already. If your username is john, then you will have the WizMailer alias john@wizmailer.com and can receive mail at this address. You can have as many aliases attached to an account as you want.

Admin account

The admin account is the first account created in a group. It has all the features of a normal account, but also has group management features in the Settings area. This account can be used to create or terminate subaccounts, make domains available to all accounts in the group, create global mail rules that apply to all users, etc.

Domain

Domains are the second half of an email address. In john@wizmailer.com, WizMailer.com is the domain. If you have your own domain, you can use it with WizMailer. Directions are provided in the article *Using a Domain With WizMailer*. You can have as many domains attached to your account as you want.

Folders

Folders are used to organize your mail. When you create a new account you will already have a few default folders including the Inbox, Sent Items, and Deleted Mail folders. In webmail you can create a new folder by right clicking

IMAP

IMAP is the main email account type supported at WizMailer. IMAP is actually a protocol and an option that you choose to configure when creating a new account in an email client. IMAP has the advantage of leaving your mail on our servers, as well as other relevant information about the message (the folder it is in, whether it has been read or not, etc). This is useful if use more than one computer or if you don't want your email tied to an email program which could crash and lose all of your mail. The main disadvantage is that it is a bit more complicated to setup.

POP3

WizMailer also supports POP3, but it offers less functionality. Many advanced features like shared folders are not available when using POP3. The biggest disadvantage is that only mail from the main inbox folder will be retrieved (subfolders will be ignored)

Subaccount

Subaccounts are accounts created by an admin account. In most situations the admin will create one subaccount per user. Each subaccount will have its own unique alias

Wildcard alias

A wildcard alias is a special alias that catches all mail that does not already have an alias. When you have a wildcard alias attached to a domain it is not possible to get reach an invalid address at this domain. The wildcard alias will only catch mail where an alias does not already exist (mail that would have normally been bounced back with a user not found message). Partial wildcard aliases can also be specified. For example the wildcard alias [web*@example.com](#) would catch all mail to example.com that started with “web” (exempting any aliases that already exist and start with “web”).